

TOWN OF VERSHIRE, VT

Job Opening: Transfer Station Attendant

DESCRIPTION:

The Transfer Station Attendant is part of a team that staffs the transfer station each Saturday morning from 7am – 12:00pm.

RESPONSIBILITIES:

The Transfer Station Attendant works together with the Recycling Coordinator to assure the efficient operation of the transfer station. Transfer station staff are expected to be able to communicate well and possess a friendly disposition as the transfer station serves as a community hub on Saturday mornings. Because trash bag contents pose a potential safety hazard, staff may use their own judgement about whether or not they help residents carry trash or recycling materials to the appropriate bins.

DUTIES:

- Help manage traffic flow to keep it moving safely through the lot.
- Remove snow in trafficked areas by putting it where the road crew can clean it up.
- Work well with coworkers to provide a safe, clean, and well-managed work environment.

QUALIFICATIONS:

Required: Good communication skills and a friendly disposition. Must be able to lift 50#.

Compensation: This is a part-time position. The hourly rate for Transfer Station attendant is \$20/hour.

Contact: This job description and an application form are available here: <https://vershirevt.org/> An application form may also be requested by emailing admin@vershirevt.org or can be picked up in the Town Office during regular hours: Tuesday 8:30-4:30; Wednesday 10:30-4:30, Thursday 8:30-4:30. The office is closed for lunch from 12-1:00.

Please submit a completed application to admin@vershirevt.org to schedule and interview.