

**Town of Vershire Planning Commission Meeting Minutes DRAFT
Wednesday, August 13, 2025 at 7:00 pm at the Vershire Town Center.**

Attendance: Gregory Wilson, co-chair, Eleanor Zue, co-chair, Seann Cram, Liana Horster, Helen Wilson, secretary.

Call to Order: G. Wilson called the meeting to order at 7:03 pm.

Approval of Minutes: Seann moved that Minutes of the PC regular meeting on July 9 be approved. Gregory seconded the motion. The motion passed.

Aaron Hoopes report on the past month's Development Administrator activity was given by the Secretary. 2 permits were approved: Shelby Tassin for a Tiny home on Riding School Road; Morgan Klarich for a home on Parschley Rd.

Follow-up on New Town Plan

1. The Town will vote on the plan on Saturday, September 27. The time will be set by the selectboard.
2. The Planning Commission will begin incorporating suggestions from the new Town Plan into the existing Vershire Development Ordinance. Helen will post a copy on Google docs that members of the PC can edit.
3. Helen will also send information on the process of amending and approving changes in the ordinance.

Discussion of the role of the Planning Commission in addressing flood issues and related problems. Gregory expressed concern that the needs of local people were not always considered when decisions were made by the state or federal government, such as the ditching on back roads, which is causing the roads to wash out.

New Ordinance and Enforcement Issues

The PC members expressed their desire to submit the draft of an ordinance relating to Harassment and Noise to the Selectboard, as well as following up on the letter sent previously about seeking better enforcement. It was also decided to ask the Selectboard to have Aaron begin following up on anyone violating the dumping provisions of the Development Ordinance. Helen referred to the Zoning Administrator's Handbook, which suggests beginning the process with an informal warning:

"Many ZAs provide an informal warning to a violator before sending out a formal notice of violation. The ZA will call the violator to explain the problem and seek informal resolution of the problem. Sometimes this conversation is followed up with a warning letter, again explaining the problem and describing what is required to achieve compliance."

Note: The terms Zoning Administrator and Development Administrator are synonymous.

Announcements/Other:

The Public Hearing on an Ordinance Violation will be held Saturday, August 23, 2025 at 10:00 a.m. This was rescheduled from August 19.

Next regular Meeting, Wednesday, September 10, 2025

Adjourn: Gregory moved to adjourn the meeting at 7:57 pm. Liana seconded. The motion passed.