

Town of Vershire Selectboard Special Meeting Minutes
Tuesday, September 3, 2024 at 5:00pm at the Vershire Town Center.
There will be a remote option for this meeting via Zoom or by phone.
Video <https://youtu.be/N764ijQjBaw>

Attendance: Vern Stone, Amy Record, and Gretchen Harvey-Admin. Asst.

Contractors Present: None

Call to Order: V. Stone called the meeting to order at 5:15pm

Special Meeting Purpose: To open and read construction bids submitted for Eastman Cross Road repairs by 5pm today as announced per 1 V.S.A § 312(c)(2).

J.L. Smith Excavating: total bid = \$165,928.29

Ward Excavation and Concrete: total bid = \$82,500.00

The addition of unit price totals could not be checked due to lack of information in these bid submissions. The in-place unit price totals provided did not include "all labor, materials, removal, overhead, profit, insurance, etc." as required. G. Harvey will consult with the Town's AOT-4 representative about how to proceed.

Amendment to the Minutes approved in the special meeting on 9/5/24: A third bid came in via the Town's email address at 2:45pm on 9/3/24 but was missed by office staff until the following morning when it was opened. It is from:

Northwoods Excavating, Inc. total bid \$117,380.00

These unit totals were checked and the total in-place unit prices were also checked with the total base bid. The sum total is slightly off and comes in at \$117,780.00 (or \$400 higher than presented). This is acceptable to the Town of Vershire as the unit prices are correct. The Admin. Asst. will let Northwoods know about the discrepancy.

Agenda Review & Modifications requested: Doug Stone requested the Selectboard authorize the purchase (as approved 8-12-24) a replacement truck for the Town from ATG - Westminster. **Action:** V. Stone moved to authorize Doud Stone-Road Supt. to sign for the purchase of a truck from ATG - Westminster, approved by the Selectboard on 8-12-24 and as allowed by the Town's *Purchasing Policy*. A .Record seconded. The motion passed.

Adjourn: V. Stone moved to adjourn the meeting at 5:47pm. A. Record seconded. The motion passed unanimously.