

## **TOWN OF VERSHIRE, VT**

### **ROAD CREW WORKER**

**Job Description Summary:** The Road Crew worker is a full-time 40-hour per week position (with a 32-hour week minimum) in the Town of Vershire. A member of the Road Crew is primarily responsible for the maintenance and repair of the Town's roads and associated facilities and equipment. All crew members work under the direction of the Vershire Road Superintendent.

#### **Responsibilities & Duties**

- Reports to and receives specific instructions from the Road Superintendent.
- Must be willing to work a flexible schedule that can involve irregular hours, overtime, weekends, and holidays that adapt work schedules to weather conditions.
- Must be willing to safely operate all road maintenance equipment, including hand machinery, as per the instructions of the Road Superintendent.
- Duties during Winter months typically include snow plowing, removal, road sanding, salting, patching and culvert maintenance.
- Duties during Spring, Summer and Fall typically include road repair, culvert installation and maintenance, ditch maintenance, mowing, and all other tasks associated with the maintenance of town roads.
- Road crew workers take responsibility for the general maintenance of the Town Highway Department equipment and both preventative and corrective maintenance tasks and adjustments are routine responsibilities throughout the year.

#### **Qualifications**

##### **Required:**

- Possession and maintenance of a current and valid VT Commercial Driver's License (CDL).

##### **Preferred:**

- Knowledge and ability to operate the Town's trucks and road maintenance equipment.
- Knowledge of the principles, practices, and techniques associated with the maintenance and repair of gravel and surfaced highways.
- Skill in handling controls for starting, stopping, driving, and backing the Town's vehicles, judging overhead and side clearances, turning radii, braking distances, and backing clearance.
- Knowledge and application of the techniques and practice for safe heavy equipment operation including: safe lifting heights, loading and load securing techniques, and dumping safety.
- Knowledge and application of safety rules and regulations for the movement of heavy equipment at all times and in all locations.

##### **Personal Initiative:**

- The Town of Vershire recognizes that not every candidate will possess all the skills needed for this position. The motivation to learn on the job and to acquire new skills are important qualifications for the Road Crew worker position.

**Education and Training:**

- High School Diploma, GED, or similar equivalent education required.

**Compensation:**

- Commensurate with experience and determined by the Vershire Selectboard

**How to Apply:**

In-Person: Application forms and job descriptions are available for pick up and drop off during Town Office hours. Completed forms also can be dropped off after hours using the black drop box outside the Town Office door

Vershire Website: Application forms and job descriptions may be downloaded from the Town of Vershire website <https://vershirevt.org/> Completed forms may be faxed to 802-685-1113, dropped off at the Town Office, or emailed using the address below.

Email: Applications and job descriptions may be requested by email [gharvey@vershirevt.org](mailto:gharvey@vershirevt.org) and completed forms may be scanned and emailed back to this same address.

Questions? Email the Administrative Assistant at [gharvey@vershirevt.org](mailto:gharvey@vershirevt.org) Or call the Town Office during regular hours: 802-685-2227.

Town of Vershire  
6894 VT RTE 113  
Vershire, VT. 05079

Hours: Tuesday through Thursday  
8:30am until 4:30pm  
(802)-685-2227  
(802)-685-1113 (FAX)