

Vershire Planning Commission meeting 11/18/20

In attendance (via Zoom) Bill Baylis-Chair, Gene Sobeck, Ken Bushey, Bob Perkins, Eleanor Zue, Debra Kingsbury-Sec'y, Sande French-Stockwell-DA

Called to order at 7:12pm. Minutes for the October 14th, 2020 meeting reviewed and approved as amended.

Old Business; Ken gave an update on the progress for the Highway Garage at 815 VCR-It was noted that Arrow-head engineering was moving forward with interacting with ANR about wetlands items and the permitting process. Ken will give another update in January. (No December meeting)

New Business: the commission discussed a simple front/back hand out to be given out at recycling /and at the Town Office to inform new residents or remind existing residents about town ordinances: permit requirements, late permit fees, annual dog registrations, important contact information numbers, Trash/recycle information-times, stickers for trash bags based on capacity. It was agreed that there should be a "form letter" for the Dev. Administrator to notify property owners of violations for not acquiring permits prior to construction. Highway Foreman can also inform if someone installed a driveway without a permit. Discussion followed about revising the late filing fee to be \$250 for each year the violation for no permit in place remained and not just the onetime fee. Sande asked for a town map/property address list for her to familiarize herself for any property owners construction needs. The Listers and Town Clerk will provide her with the needed information: 911 Map and property owners' names.

It was noted that sending out the information handout, although it's in the front of the Vershire Phone Directory, may be a good idea to go out with the tax statements or in the Newsletters. Also, the information could be sent directly to new property owners when a property transfer tax return (PTTR) form is received/recorded in town, by the Asst. Town Clerk.

EAB follow up: Eleanor stated that Joan Waltermire was taking the lead and trying to establish a proper Town Meeting warning wording to establish a fund to deal with the problem and then an article to determine the amount the fund should start out with. Having a Town Tree Warden was a major concern as an instrumental aspect of carrying out any EAB maintenance and /or grant funding.

Meeting adjourned at 7:55pm.

Next meeting will be 1/13/21