

Vershire Selectboard minutes 3/16/20 approved

In attendance: Vernal Stone-Chair, Marc McKee, Sarah Thrasher (via phone) Gene Craft-Admin Asst., Debra Kingsbury-Sec'y (via phone). Guests; Tonya Gunn, Sande French-Stockwell, Meghan Carroll-Dev Admin.

Vernal Stone called the meeting to order at 7:01pm. Vern asked Meghan to share why she was there. Meghan replied that she had recently taken a job that requires many more hours during the week than her previous job and was stepping down as Development Administrator. She added that she and Sande French-Stockwell had discussed Sande's interest applying for the position. Meghan offered to work with Sande to transition information on the duties. Sande confirmed her interest in the position as Development Administrator and shared some of her past building experiences. Stone made the motion to accept Meghan's resignation. McKee seconded the motion and Meghan's resignation was accepted. The Board thanked her for efforts while in the position. The Board then went into executive session at 7:13, inviting both Meghan and Sande to join them. The Board returned from executive session at 7:30 with a decision to appoint Sande French-Stockwell as Vershire's Development Officer. Sande was asked to get a copy of the town's development ordinance from Craft and to check in with him weekly to see if there were any permit applications. The pay scale was also reviewed and set at \$17 per hour.

Highway report: Stone asked whether the road crew has been working on Parker Road as there was a report an ambulance recently had travel issues there. Craft stated that the road crew had been working on VCR and on SVR where a sink-hole had recently developed. The road crew has also been hauling gravel at this time and Craft noted that gravel was spread on North Road. McKee added that North Rd looks to be in good shape currently.

Eileen Murphy and Laura Craft structured a Covid-19 information mailing for the Board's approval to be sent out to residents. The proposed mailing was reviewed and approved by the Board. Craft stated that the town office would be closed to the public for now and that any future events scheduled to be held at the Town Center Building during this emergency time should be postponed and/or

cancelled. Craft also added that the Board's proposed garage meeting tentatively scheduled for March 24th should also be postponed. The Board and Craft agreed on moving the next few Selectboard meetings to the Town Center Building so that all participants could be properly distanced.

Discussion followed as to acquiring a credit card for the Town of Vershire to enable purchases to be shipped. Stone made the motion to apply for a Town credit card. McKee seconded and all were in favor.

Craft has been working to shift full ownership of the domain name of vershirevt.org so the town may continue use of it for both email and for the town website. (John Roy had acquired the domain name years back for safe keeping) Craft stated that the email hosting fee would be \$15 per month. It would allow the town an online presence for better access to town information, such as calendar of events, permit applications, meetings, minutes, announcements etc.

Craft informed the Board that the Local Emergency Management Plan must be updated by May 1st.

Discussion followed about the new highway garage roof line and costs, and how to insure the best results for longevity and aesthetics. Craft suggested that the Board at their April 7 meeting identify building specification requests and review bids for the preliminary engineering.

Orders were reviewed and signed. Minutes for March 2nd were approved as amended. Meeting adjourned at 8:00pm.